School Name: Centennial High School

IEQ Team Leader: Jim Zehe

LOOK-FORS	ROOM/LOCATION
1. No unusual or offensive odors, or temperature discomfort	208
2. No Air Fresheners	
3. No food, dirty lunch boxes, etc. left in room	
4. Vents are clean and unobstructed	Business storage, Math storage, weight room, communications rm, custodial office, 703
5. Temperature sensors are not blocked	303, 210
6. Area appears clean and dust free	Lockers throughout building, Book/storage rooms throughout, Special Ed closet,kitchen exaust fan, stage, custodial closet
7. No signs of animal infestation	
8. Ceiling tiles present; no broken, stained, or painted	

9. Walls show no signs of water damage/mildew/ paint irregularities	Copy Room
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	
11. Limited use of non-issued HCPSS furniture and appliances	911, 912
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	912
13. No structural or physical gaps around exit doors	Cafeteria, staff lounge, Exit Door E16
14. No improperly stored materials/chemicals	101, 205, 206, 303, Special Ed office, 406, 409, 917,503
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	
16. Barrier mats vacuumed well	
17. Fish tanks are clean and located away from vents/thermostats	
18. Waterproof barriers in place for plants and no standing water	custodial office

19. Sinks and fountains drain quickly and work properly including absence of leaks	503, 505
20. No standing water in sinks, fountains, on counter	
21. Carpet dry nearby sinks, fountains	
22. Soap and paper towels available	
23. All electrical outlets secure, no frayed wires on equipment	409
24. All electrical cords secured and not extending across walkways	
25. No extension cords used as permanent wiring	
26. No electrical equipment near sinks or source of water	
27. No exposed disconnected wires	202
ADJACENT SCHOOL GROUNDS	
LOOK-FORS	**ROOM/LOCATION**
28. No litter	

29. No large insect populations (wasps, bees)	
30. Awnings secure, no leaks	
31. Shrubbery not near vents or windows which can be opened	
32. Trees do not provide access to roof	
33. No broken windows	
34. Windows are closed	
35. Exterior doors are closed	
36. No pools of standing/stagnant water	
37. Exterior veneer intact	
38. Outside lights working and intact	
39. Gutters and downspouts clear/working	
40. No stains from roof on outside walls	
41. Bins from garbage and recycling clearly marked	
42. Hard surfaces (sidewalks, etc.) cleared of any turf application	

43. Proper maintenance of planted beds and other vegetation	
44. Landscaping and turf look healthy and disease free	

COMMENTS:

IEQ SCHOOL DATA BASE

Principal: **Claire Hafets**

IEQ System Leader:

COMMENTS
heat (208, ECWL)
food needs to be in containers (104, ECWL, 202, 208, 303, 307, Special Ed offcie, 905, 909, 917)
dirty vents throughout; damaged vent in 703;loud HVAC (102, 103, 104, 203, 204, 303, 304, 305, weight room); HVAC difuser lifted (weight room, Special Ed closet); vent taped shut (Student Services) vent to nowhere in 900A?; vent covered (Girls locker rm,
303, 210- blocked by file cabinet
dust and debris on stage and "ceiling items"
stained tiles (cafeteria, 701, girls lr office, 702, 703, 705 studio,music office, 801/2, 805, front lobby, Health Rm storage, SS conf rm, outside C2 Men's Rm, Photo class, Darkroom, Media Center, Copy Room502, 503,504, hallway outside 504, 516, 104, ECWL, 202, 203, hallway between 202 and 203, 206, 209, 302, 303, 401, 402, 403, 404, 405/Storage, 407, 408, Math storage, 601, 603, 916, 917, Soc Stu Book room; painted tiles (209, 403), broken/cracked tiles

water marks on wall by C2 Men's Room
refrigerators (204, 701, AD office, 901,911, 912,913,918…), microwaves (901, AD office) table (701, water cooler in 913; lamps (front office, AP offices 1-3, Health Rm, Soyoun's office, Media office, 103,104, 105, 204, 205, 209, 210, 305, 406, 900, 903, 908, 916); heaters (ECWL412, 916, 903); furniture (AD office, 104, 204, 205) rugs (Office bath, 209,); Shelves (801/2, 900A, 901, AD office)
stuffed animals (AD office, 601, 603, M/S Office, 302, 900 curtains in 912, Leopard chair in 410, dinosaur (presumably stuffed) in 917,); fake plants, flowers (801/2, SS conf rm, Psych office, Media Center, 603, 104, 201, 900, 900A) fabric (201); flags, pennants, tapestries (208, 209, 210)
foundation crack in wall- 801/2
Lysol spray, Windex ,Fantastik,; materials stored too close to ceiling (SS kitchen, SS Storage rm, SPED planning, ECWL 304, 306
rug stain- 703
custodial office- tray for plant

emergency shower leaking- 503; trap needs water- 505
electrical cover plate (409); light balast (101); rese light (801/2) electrical panles/transformers crowded (ECWL,
need cord protectors (Health Room,701, 101, 104, 105, 202, 203, 206, 209, 301, 302, 303, 304, 305, 307, 401, 403, 407, 409, 410, 901, 907, 908, 909, 910, 912, 914, 915); switch out black cord protector (402, 405)
COMMENTS

DATE: 12/15/16

ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT

ADMIN	**FACILITIES**	**COMMENTS/WORK ORDER**	**ASSIGNED TO**	**COMPLETION DATE**	**30 DAY REVISIT**

CLOSED

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